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25 November 1953

MEMORANDUM FOR:

Member, CIA Incentive Awards Committee

25X1A9A

SUBJECT:

Meeting of CIA Incentive Awards Committee

1. In accordance with the provisions of Regulation the CIA Incentive Awards Committee will meet on Thursday, 3 December 1953 at 10:00 A.M. in Room 223, Curie Hall.

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2. For initial Committee consideration there is one (1) recommendation for Superior Accomplishment and eleven (11) employee suggestions. The recommendation for Superior Accomplishment is outlined in Tab 1; the suggestions, together with the evaluation prepared for each, are summarized in Tabs 2 through 12 and are supplied to you for your advance information. Please bring these incentive award briefs with you to the Committee meeting.

3. In order to provide ample time for discussion of these adopted suggestions and the Superior Accomplishment Award, it would be appreciated if the accompanying briefs could be reviewed in advance.

FOR THE INCENTIVE AWARDS COMMITTEE



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Attachments

Tabs 1 through 12

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